



**ALPINE TOWER AND TEAM CHALLENGE COURSE
DEPARTMENT POLICY**

PURPOSE:

To provide and manage Alpine Tower and Team Challenge Course in Greensfelder Park.

POLICY:

It is the policy of the St. Louis County Department of Parks and Recreation to accommodate adventure education which includes extensive natural areas, trails, primitive tent and open shelter campsites, Mud Cave, hayrides, horseback riding and orienteering in County Parks where such activities are safe and not in conflict with other park facilities.

RULES

Team Challenge Course

1. Participants must be 11 years old. It is the responsibility of the facilitators to provide adequate insurance coverage for the group (\$2,000,000 per occurrence) through their school or sponsoring organization.
2. There must be at least one Certified Facilitator for each group of 18 present. In addition, there must be at least one adult assistant present for groups 16 years of age or younger in the ratio of one assistant for every 10 students. An assistant is defined as a reliable individual who is older than the participants.
3. The maximum group reservation size at the Team Challenge Course site is 36 participants.
4. Only one (1) reservation per day is allowed at the Team Challenge Course per day, with the total participant number from the group not exceeding 36 participants.

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1. Participants must be at least eleven (11) years old. Proper fit of the equipment, safety, and participant health are the primary factors, regardless of age, in determining participation. It is the responsibility of the facilitators to provide liability insurance coverage for the group. (\$2,000,000 per occurrence) through their school or sponsoring organization.
2. For every group present, there must be at least two Certified Facilitators present to conduct the program. Groups with 24 to 36 participants are required to have a third Certified Facilitator. In addition, there must be at least one adult assistant present for groups 16 years old or younger in the ratio of one assistant for every 10 students. An assistant is defined as a reliable individual who is older than participants.
3. Maximum group reservation size at the Alpine Tower site is 36 participants.
4. Only one (1) reservation is allowed at the Alpine Tower site per day.
5. The Alpine Tower equipment room key must be checked out from County Staff with a \$20.00 deposit. The equipment is located at the Greensfelder Environmental Learning Center. The Alpine Tower equipment room key must be signed out no earlier than one day prior to the program, and must be returned the day of or no later than the day after a program. Sign-out procedures and contact numbers are included in the facilitator certification manual.

FACILITATORS

1. Per the agreement with the County Parks Department, the YMCA Teamworks shall provide appropriate training of facilitators for all St. Louis County Adventure Education facilities. The YMCA Teamworks shall provide the County with current listings of all Certified Facilitators.
2. Facilitators are responsible for thoroughly inspecting all Team Challenge Course and Alpine Tower initiatives, structures, equipment, and other adventure education facilities before use. Completion of inspection and inventory forms is mandatory for all groups using the Alpine Tower. Failure to fill out forms may result in loss of privilege as a facilitator to reserve or use the facilities. Safety hazards or maintenance issues should be reported to Parks personnel immediately. If a facilitator is aware of any specific or general hazards or abuses, or if a participant is injured to the extent that medical treatment is required, the facilitator is required to notify Park Ranger Dispatch at 314-615-8911.
3. Reservations will be issued only to Certified Facilitators. Current Certified Facilitators may make reservations up to, but no more than, 6 months from the date their current certification ends. Certified Facilitators making reservations during this grace period will be responsible for proof of re-certification. Facilitators/Reservation holders are required to be compliant with all certification and staffing requirements the day of their reservation. Reservations will be made prior to re-certification, but payment and confirmation is not to be made until proof of re-certification occurs.

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**RESERVATIONS MUST BE MADE AT LEAST 14 DAYS IN
ADVANCE OF THE INTENDED USE DATE**

Payment for a reservation must be made at the time the reservation is made. You may call, up to one full year in advance, 314-615-4386 to reserve by charge card or by bank debit card (no ATM cards). The Department accepts Visa, MasterCard and Discover. The Department will also accept checks, cash or money orders presented in person at the following location:

WAYNE C. KENNEDY COMMUNITY CENTER

6050 Wells Road
Saint Louis, Missouri 63128

Hours: 8:00am-4:30pm (Mon-Fri) Voice:
314-615-5572
TTY: 800-735-2966

Upon acceptance of your payment, confirmation of current certification, and receipt of correct certificate of liability insurance, your reservation will be mailed immediately.

Refunds – Refer to Refund/Change of Reservation Policy

Effective Date: 1/08
Revision Date: 3/10
Revision Date: 2/18
Revision Date: 10/23
Revision Date: 12/23